



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Fovant Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Childrens Playground Safety Upgrade		
What is your project about and what does it aim to achieve?	This Project will replace the deteriorated bark surface with a permanent impact safety surface under the playground Swings at a total cost of £5,100 (with matched PC R2 funding). This project will enhance the safety of the site for children and reduce annual maintenance costs.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The preferred new safety surface is the Tigermulch product which has a 5 year warranty - this product is also the cheapest of 3 quotes obtained.  The Fovant PC leases the playground from Wiltshire Council and is responsible for the upkeep of the playground, including maintenance of safety standards at the site.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Tisbury Community Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 9 October 2012 & 6 November 2012	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 9 October 2012	

<b>Where will your project take place?</b>	Childrens Playground, Sutton Road, Fovant, Wiltshire.	
<b>When will your project take place?</b>	February / March 2013	
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Playground safety review conducted September 2012 The Project will result in an increase in 'safe-play' protection which will help to eliminate or reduce the occurrence of impact injuries to Swing users. The Project will also reduce annual maintenance costs of replacement safety bark by 50% (at current prices this would generate a cost saving over 5 years of approximately £2,500) which would then become available for other good uses within the Community.	
<b>How many people will benefit from your project?</b>	75 localchildren + parents + visitors	
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Provision and maintenance of recreation and playground leisure facilities for the community  Pages 15 and 16 paras 58,59,60,61.	
<b>Any other information about your project. (Limited to a 1000 characters)</b> This Project is one of several projects which have been successfully carried out by Fovant Parish Council over recent years - this project brings the PC nearer to the ultimate goal of replacing play-bark surface areas with a modern permanent safety surface area. After this project only one part of the play area remains to be upgraded.		
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Parish Precept

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The Parish Council will conduct a post installation survey of children users (and their parents) covering aspects such as improvements to visual impact, safe use, cleanliness and wear on clothing. From experience of the currently installed Tigermulch safety area under the Climbing Frame, this project will be well received and will provide a long lasting improvement.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Fovant Parish Council

850

850

*Please list with amount applied for and whether you have been successful*

R2 Funding

2125

2125

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b> 2012	<b>Month:</b> March	<b>Year:</b> 2012
<b>A - Total income:</b>	£7545.87	
<b>B - Minus total expenditure:</b>	£7061.49	
<b>Surplus/deficit for year: (A minus B)</b>	£484.38	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£None	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Ground Works	£550	Own fundraising/reserves		£
Tigermulch, & mats	£3,700			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	R2 funding grant	P	£2,125
<b>Total Project Expenditure</b>	<b>£4,250</b>	<b>Total Project Income</b>		<b>£2,125</b>
<b>Total project income B</b>		£2,125		
<b>Total project expenditure A</b>		£4,250		
<b>Project shortfall A – B</b>		£2,125		
<b>Grant sought from Wiltshire Council Area Board</b>		£2,125		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date) n/a or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 01/12/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**